



H & K TRAINING SERVICES LIMITED
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TRAINING INFORMATION SHEET

ASBESTOS AWARENESS

Course overview	The course can be held as a 'stand-alone' course or as part of a triple certification course. A tested and company certificated activity-based course with a syllabus covering the requirements of Regulation 10 to the Control of Asbestos Regulations
Course duration	3 – 4 hours.
Suitability	Those that work in construction (and other industries) and whose activities may result in discovery of hidden asbestos, and managers and supervisors.
Venue	Ashford, Kent Training Centre (address above) or client's premises.
Delegate numbers	Expected 10-12 but no more than 14. Minimum of 5 for the course to run.
CPD	Unlikely to be relevant for general operatives but some potential for management.
Assessment	Formative through tutor evaluation and summative theoretical multiple-choice examination.
Certification	H & K Training Services Limited's own certification stating; 'successful completion' or 'attended' dependent upon assessment results. Validity duration is recommended as three years with a tool-box-talk refresher during the second year.
Materials	All required course materials and equipment will be provided.
Catering	Hot and cold beverages will be provided for in-house courses. A buffet will be provided when delegates participate for whole day courses.
Dress code	Casual but no soiled footwear or clothing at our Training Centre please.
Course fees	To be determined through contact with the Training Centre and dependent upon location and format of course (e.g. if part of a triple certificated course).
Booking	Through Hayley Ford at the above contact details and via our booking form. Joining instructions will be provided in advance of the course commencement.
Cancellation	7 working days or more – no cancellation fee. 2 – 6 working days = 50% of the booking fee is chargeable. Less than two working days = 100% of booking fee is chargeable. Transfer to another course through application to the course administrator.

Contents

Course explanation and aims

The properties of asbestos and its effects on health (including its interaction with smoking)

The types of products or materials likely to contain asbestos

The operations which could result in asbestos exposure

The importance of preventive controls to minimize exposure

Safe work practices, control measures and protective equipment

The purpose, choice, limitations, proper use and maintenance of RPE

Emergency procedures

Hygiene requirements

Decontamination procedures

Waste handling procedures

Medical examination requirements

The control limit and the need for air monitoring

Films and activities shall be used to reinforce good practice and to highlight malpractice

Theoretical test (multiple choice)